



# ACQF

African Continental  
Qualifications Framework



## Sierra Leone Policy Planning Webinar

### Session 8: Generic Outline for the CATS Policy Document

31<sup>st</sup> October 2024

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# Proposed Generic Layout of the Sierra Leone CATS

- Cover page
- Table of contents
- List of abbreviations and acronyms
- Two parts – Part 1: The Policy; Part 2: The Guidelines??
- Each part will be segmented into chapters, sections and sub sections
- The final structuring and formatting style will be in line with NCTVA's internal policies and procedures
- **The CATS document to be developed by ACQF-II will still have to undergo the necessary legislative/ government approvals.**

## Cover Page

- Proposed document title?
- ACQF and national logos (MTHE, NCTVA, others)
- Other features will be in line with the national document formatting requirements – formatting, type-setting, etc.

# List of abbreviations and acronyms

All abbreviations and acronyms to be used in the document will be defined under this section.

E.g. ACQF, CAT, CATS, MTHE, NCTVA, NQF, QA, RPL, etc.

- PREAMBLE
- EXECUTIVE SUMMARY
- ACKNOWLEDGEMENTS
- LIST OF ABBREVIATIONS AND ACRONYMS
- INTRODUCTION
- PART I: CREDIT ACCUMULATION AND TRANSFER POLICY
- CHAPTER 1: KEY SLCATS CONCEPTS AND DEFINITIONS
- CHAPTER 2: BENEFITS OF THE SLCATS POLICY AND GUIDELINES
- CHAPTER 3: SLCATS LINKAGES WITH KEY COMPONENTS OF EDUCATION AND QUALIFICATIONS SYSTEM
- CHAPTER 4: GOVERNANCE – SLCATS DEVELOPMENT AND IMPLEMENTATION
- PART II: CREDIT ACCUMULATION AND TRANSFER GUIDELINES
- CHAPTER 5: GUIDING PRINCIPLES OF SLCATS IMPLEMENTATION
- CHAPTER 6: KEY CONSIDERATIONS IN THE IMPLEMENTATION OF SLCATS
- CHAPTER 7: QUALITY ASSURANCE OF SLCATS
- CHAPTER 8: FINANCING OF SLCATS IMPLEMENTATION
- CHAPTER 9: CURRENT/ POTENTIAL CHALLENGES AND POSSIBLE SOLUTIONS IN THE SLCATS IMPLEMENTATION PROCESS
- CHAPTER 10: MONITORING AND EVALUATION OF SLCATS
- ANNEXES
- LITERATURE

# Annexes

1. Calculation of learner work load (example)
2. Allocation of notional hours to a module/course/learning programme (example)
3. Translation of notional hours into credits (example)
4. How to convert credits obtained from different CAT Systems to the SLCATS (example)
5. SLCATS implementation/action plan template
6. SLCATS Monitoring and Evaluation Matrix (National and Institutional Levels)
7. A. Glossary of Terms (from ACQF)
8. B. Glossary of Terms (from Sierra Leone)



**THANK**

**YOU!**